

Application to Hire School Facilities

Name of Applicant:

Organisation:

Address:

Phone: Mobile:

Facility Required:

Facility	Date/s	Time	

Any other Requirements: (e.g. hall seating, projector, microphone)

.....

Details of Activity:

.....

Estimated number of people attending:

Do you have Public Liability Insurance **Yes/ NO** If yes, please attach a copy of policy

Signed:

Date:.....