

HIRE FACILITIES

COMMUNITY ARTS CENTRE

Our Arts Centre is a dynamic and flexible space that offers a range of facilities to suit and cater to a wide range of functions and events. Catering to both corporate and private function needs, The Community Art Centre (CAC) is the perfect choice for your special event with facilities perfectly suited to a range of uses.

Conventions, Presentations, Meetings, Theatre and Arts Performances, Product Launches Displays, Expo's, Workshops and Education or Clubs and Group Gatherings, whatever your event, the CAC at Seymour College provides everything in one functional, modern and attractive space.

With facilities that cater to your individual needs, it is the perfect location for your event providing both a professional yet relaxed atmosphere in a well laid out and flexible environment.

The CAC is perfect for both large and smaller group functions with state of the art equipment suiting all of your event needs. The Community Art Centre will make your event a success every time.

The Community Art Centre is available for hire as an entire centre, auditorium and foyer or smaller spaces as required and hire can be tailored to suit your individual requirements.

Auditorium:

The auditorium seats 267 people very comfortably in tiered seating and offers 3 spaces for wheelchair access. This large modern space is well set up to cater for many uses providing both a comfortable and professional feel with excellent viewing and sound from every seat in the house.

Both the stage and back stage areas have excellent facilities to cater to your events every need, with lighting, sound, change rooms, bathroom access and everything you would expect from a professional theatre space. Perfect for theatre groups, concerts, conferences, presentations, product launches, education and many other corporate and private events.

Equipped with professional sound and lighting and controlled from the Auditorium sound booth, makes your event both professional, easy to manage and very comfortable.

Other equipment such as a projector, microphones and access ports support all of your technological requirements. The centre is temperature controlled and promises to give any function a winning edge.

A copy of the seating plan and stage dimensions is available on request.

Conference Room (Meeting Room):

Our conference room is an ideal space with seating to suit up to 50 people.

Access to a projector, speakers, and whiteboard caters to your needs. A well-lit space that offers round tables and chairs to suit your own configuration makes this the perfect meeting room and is available with the centre hire or as an individual space.

Foyer Breakout:

The large and spacious Foyer is suitable to many purposes. Art exhibitions, expos, clubs, presentations, the Foyer is the perfect location to host your event. Ideal for displays with the flexibility to arrange this space to suit your individual needs and function.

Kitchennette:

Kitchennette facilities offer a space where you can prepare tea, coffee, drinks and small catering snacks. Crockery, utensils and large urns are available on site with some refrigeration available.

Catering:

Whilst the college does not offer catering we do recommend a number of local suppliers who are familiar with our facilities and can provide catering to your event needs and requests.

- JM & AM Service – Janine 0428 177 775 or meulenmeestersjanine@gmail.com (Schools Canteen Provider)
- No Café 96 – (03) 5799 0914
- Doug's Bakery – (03) 5792 2376
- The Brewers Table – (03) 5792 2334 thebrewerstableseymour@gmail.com

FEES AND CHARGES

Effective 1/01/2016
Prices include GST

COMMUNITY ARTS CENTRE

	SCHOOL RATE	COMMUNITY RATE	COMMERCIAL
1 Room (Minimum 3 hours)	\$35 Per hour	\$55 per hour	\$75 per hour
2 Rooms (Minimum 3 hours)	\$46 per hour	\$73 per hour	\$100 per hour
3 Rooms (Minimum 3 hours)	\$70 per hour	\$110 per hour	\$150 per hour
Whole Facility	\$100 per hour	\$150 per hour	\$200 per hour
Front of House Manager Fee	School hours \$20 per hour Other - \$44 per hour	School hours \$20 per hour Other - \$44 per hour	School hours \$30 per hour Other - \$44 per hour
STUDIO	\$35 per hour	\$40 per hour	\$60 per hour

- Hirers must provide own suitable qualified technical staff, if required.

SPORTS STADIUMS

Hall/Stadium	COMMUNITY RATE
Junior Games Hall	\$27.50 per hour
Senior Sports Stadium	\$27.50 per hour

Where we are located?

Corner of Loco Street and Anglesey Street Seymour Victoria.

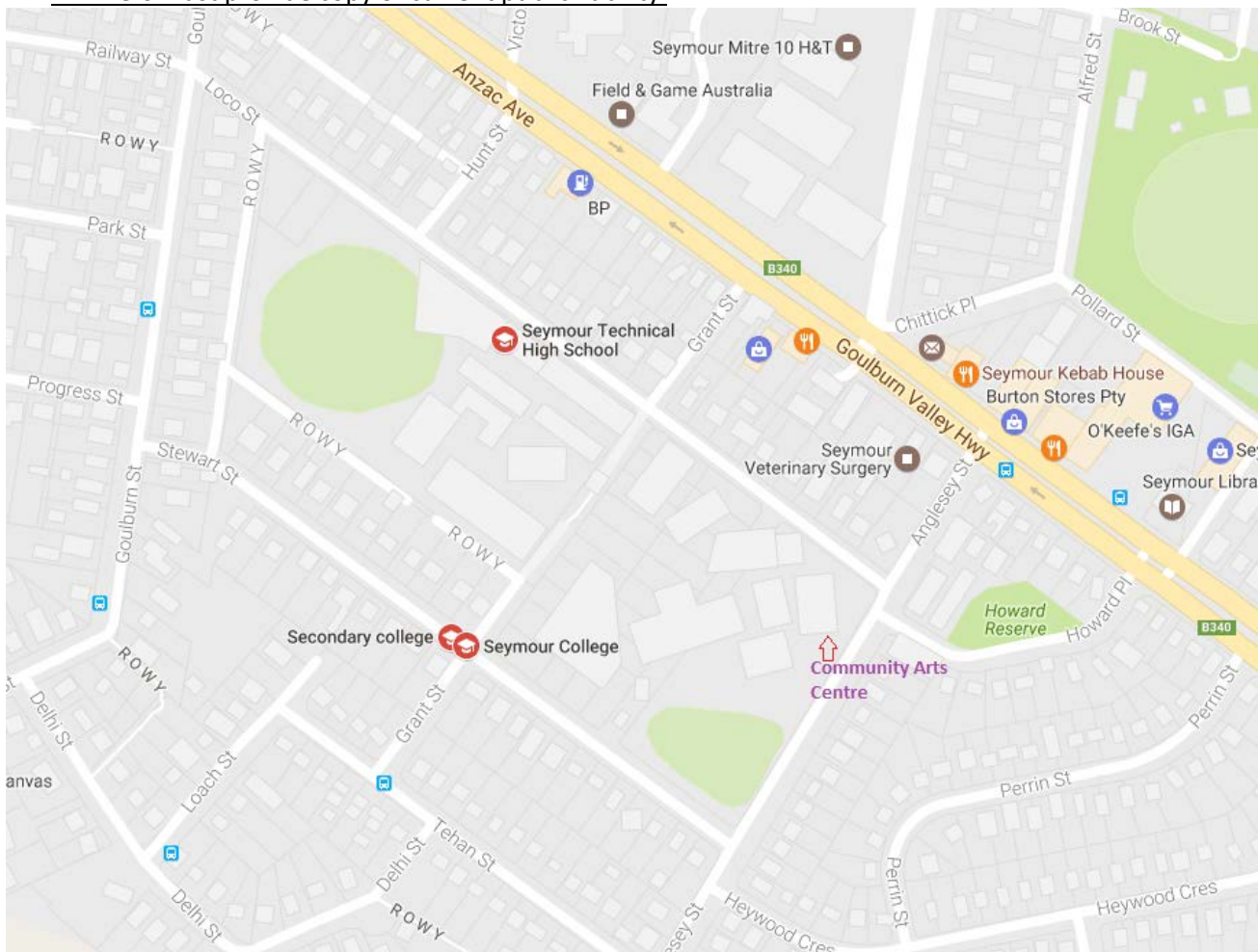
Located in the regional township of Seymour and within the Seymour College grounds, the Community Art Centre is perfectly situated in an easy to promote location with ample street parking available on Loco Street and Anglesey Street and around the centre and well-lit front exposure.

With everything on offer that is usually only available in larger cities, the Community Art Centre is the perfect place to host your event.

Seymour College also offer our **Junior Games Hall**, **Senior Sports Stadium** and **Hydrotherapy Pool** for hire and our staff are happy to provide further information and discuss hire options to cater to your needs.

Viewing and enquiries are most welcome by contacting the College on 03 5771 1300

- All hirers must provide copy of current public liability.



Application to Hire School Facilities

Name of Applicant:

Organisation:

Address:

Phone: Mobile:

Facility Required:

Facility	Date/s	Time	

Any other Requirements: (e.g. hall seating, projector, microphone)

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Details of Activity:

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Estimated number of people attending:

Do you have Public Liability Insurance **Yes/ NO** If yes, please attach a copy of policy

Signed:

Date:.....