

Working with Children Checks Policy

Date Reviewed	16 th August 2017, 16 th June 2020
Date Implemented	11 th February 2015
Author	Gail Hardman
Approved By	Principal Class
Approval Authority (Signature & Date)	<i>Gail Hardman 16.06.2020</i>
Responsible for Review	Assistant Principal – Organisation
Review Date	May 2023
References	

RATIONALE

As of the 1 January 2008, all schools are required to comply with the Working with Children Act 2005, and ensure that any person unsuitable to be involved in 'child related work' does not do so.

AIMS

- To ensure children under our care are protected from being exposed to inappropriate people.
- To ensure all people engaged in 'child related work' or volunteering with our students are required to have Working with Children Checks.
- To ensure that our school complies with the relevant Acts and laws.
- To provide an environment that is safe.

IMPLEMENTATION

- All workers or volunteers must undergo Working with Children checks prior to commencing work or volunteering.
- If you work or volunteer at Seymour College or are involved in school related activities, and you volunteer or do this work on a regular basis, and you have direct contact with children under 18 years of age which is supervised or unsupervised, you will require a Working with Children check. This includes oral, written or electronic communication, face-to-face and physical contact with students.
- All teaching staff members are registered with the Victorian Institute of Teaching, and undergo ongoing monitoring that satisfies Working with Children check requirements, and are therefore exempt. Police officers are also exempt.
- School Council does not pay for Working with Children checks. WWC Checks last for 5 years.
- All people required to have Working with Children checks are issued a WWC Check Card which School Council expects them to display on their person at all practicable times when working or volunteering at the school or during school related activities.

- The School will maintain a record of volunteers with up to date WWC Checks.
- School Council requires that all volunteers directly involved in school camps, excursions, sleep-overs, teaching of swimming lessons, transport of students without staff members present, extra-curricular activities such as school sporting teams etc all have Working with Children Checks.

EXPECTATIONS

- This policy will be reviewed as part of the college's review cycle.
1. This policy will be made available on the College's website.
 2. This policy was reviewed on

16/06/2020

Child Safe Standards

"Victorian government schools are child safe environments. Seymour College actively promotes the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment in accordance with their legal obligations including the Child Safe Standards. The College's Child Safety Code of Conduct is available on the school's website."