



School Bus Driver Drug & Alcohol Policy

Date Reviewed	21 st August 2019
Date Implemented	16 th November 2016
Author	Derek Rimes
Approved By	College Council / Policies sub-committee
Approval Authority (Signature & Date)	<i>Gail Hardman</i> 21/8/19
Responsible for Review	Assistant Principal – Wellbeing
Review Date	July 2022
References	Bus Safety Act 2009 Transport Safety Victoria – Bus Safety June 2011, Developing an Alcohol and Drug Management Policy Transport Safety Victoria – Conditions of registration and legislative obligations DET – Management Information Systems for Bus Safety School Policy and Advisory Guide – Enrolment

RATIONALE

- School Council has a responsibility as a registered private bus operator to have a Drug and Alcohol Management policy.
- School Council recognises the detrimental effects that drugs and alcohol may have on the safety of bus operations and the general health and wellbeing of individuals.

AIMS

Seymour College is committed to a zero-tolerance alcohol and illicit drugs working environment and will take all practical steps to endeavour that all persons driving the bus or performing bus safety or maintenance work have a zero level for alcohol and illicit drugs and are not impaired by other drugs.

Seymour College has adopted this policy because of its general duty to:

- Provide a safe and healthy work environment
- Ensure that all persons are fit to carry out their duties
- Provide safe transport for all users of the bus

IMPLEMENTATION

- The Business Manager will keep an updated register of all staff who drive the school bus. All drivers will be expected to acknowledge that they have read, understood and will comply with all aspects of the policy.

SPECIFIC PROCEDURES

- This policy does not include testing procedures; however, all drivers must comply with section 57(2) of the Bus Safety Act. This policy applies to all persons driving the bus or carrying out bus safety work (as defined in section 3 of the Bus Safety Act 2009 (Vic)) for or on behalf of Seymour College.
- It is the responsibility of every person when reporting for duty or while at work to ensure they:
 - have no drugs or alcohol present in their blood or breath immediately before, or while driving the bus or undertaking bus safety work.
 - are not impaired by drugs or medication/s immediately before, or while driving or undertaking bus safety work.
 - inform their treating health practitioner or pharmacist of relevant Seymour College policies when being prescribed medications.
 - comply with any guidelines regarding the form and content of alcohol management policies Issued by the Safety Director (sections 56-57, Bus Safe).

EXPECTATIONS

- This policy will be reviewed as part of the College's review cycle.
- The basis for discretion lies with the Principal as an operational matter.

1. This policy will be made available on the College's website.

2. This policy was ratified by College Council on

21/08/2019

Child Safe Standards

"Victorian government schools are child safe environments. Seymour College actively promotes the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment in accordance with their legal obligations including the Child Safe Standards. The College's Child Safety Code of Conduct is available on the school's website."