

# Assessment Policy

<b>Date Reviewed</b>	18 <sup>th</sup> October 2017, 17 <sup>th</sup> September, 2019
<b>Date Implemented</b>	14 <sup>th</sup> May 2014
<b>Author</b>	Gail Hardman
<b>Approved By</b>	College Council / Policies sub-committee
<b>Approval Authority (Signature &amp; Date)</b>	<i>Gail Hardman 17.9.19</i>
<b>Responsible for Review</b>	Assistant Principal – Teaching & Learning
<b>Review Date</b>	August 2022
<b>References</b>	DET

## RATIONALE

- Accurate and comprehensive assessment of school and student performance helps to maintain open communication, improve student learning outcomes and identify future directions.

## AIMS

- To assess school and student performance accurately and comprehensively against state-wide standards.
- To improve student learning by accurately determining current performance as well as areas of future need and development.

## GUIDELINES FOR ACTION / IMPLEMENTATION

- Seymour College is responsible for accurately assessing student achievement against achievement standards detailed within the Victorian Curriculum.
- Assessment requires a mix of summative assessment of learning to determine and report what the student has learned, formative assessment to guide future learning, and ongoing assessment to focus teacher feedback alongside student self-assessment and reflection. Fundamentally, assessment will be used primarily to guide future lessons and learning, rather than simply a prelude to reporting achievement.
- Assessment should:
  - Have clearly stated achievement goals so that the students' know what they are trying to achieve
  - Encourage students to reach achievable goals
  - Assist in the development of a positive attitude to learning
  - Provide students with information to enable them to negotiate and write personal learning goals
- Seymour College is responsible for accurately assessing student achievement as well as whole school performance areas.
- Assessment will be conducted on a regular basis as listed in the College's whole-school assessment schedules. Assessment strategies will be conducted within a range of contexts and vary in their type, including online and on demand assessment tools, tests and assignments, projects, portfolios, performance

observations, discussions and involvement in national standardised testing processes such as NAPLAN and school entry assessment tests.

- The College will develop a manageable system of keeping records which will be available to all staff.
- Assessments will be ongoing, planned and linked to stated aims of planned classroom programs.
- Teachers will use the data they collect to make judgements about, and report on, student achievement in the Victorian Curriculum.
- Staff will participate in moderation activities so that consistent judgements of student progress against achievement standards can be applied across the College.
- Individual Education Plans will be developed for each student working toward a goal based assessment, living in an 'out-of-home' arrangement, those identified as Aboriginal or Torres Strait Islander or see Teaching and Learning Policy. This plan will identify targets and achievement goals that reflect the curriculum and the student's individual needs.
- Self-assessments by students against individual learning goals will be a feature of our assessment regime.
- Item analysis of NAPLAN results will focus both individual and cohort future learning.
- Seymour College will provide in-services for parents on assessment.
- Seymour College will assess the achievements of students with disabilities in the context of the Victorian Curriculum and ABLES (Abilities Based Learning and Education Support). Student support groups will help develop individual student profiles containing learning goals for each student. Progress towards learning goals will be assessed and reported by the student support group.
- Students for whom English is an additional language will have their progress assessed using the EAL achievement standards as detailed in the Victorian Curriculum.

#### **EXPECTATIONS**

- This policy will be reviewed as part of the College's review cycle.

1. This policy will be made available on the College's website.

2. This policy was ratified by College Council on 

18/10/2017
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#### ***Child Safe Standards***

*"Victorian government schools are child safe environments. Seymour College actively promotes the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment in accordance with their legal obligations including the Child Safe Standards. The College's Child Safety Code of Conduct is available on the school's website."*