

Reporting on Student Performance Policy

Date Reviewed	20 th June 2018, 17 th September 2019, 23 rd November 2022
Date Implemented	14 th May 2014
Author	Gail Hardman
Approved By	College Council / Policies sub-committee
Approval Authority (Signature & Date)	<i>Gail Hardman 15/2/2023</i>
Responsible for Review	Assistant Principal – Teaching & Learning
Review Date	August 2025
References	

RATIONALE

- Accurate and comprehensive reporting of school and student performance helps to maintain open communication, improve student learning outcomes and identify future directions.

AIMS

- To report school and student performance accurately and comprehensively.
- To improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance.

GUIDELINES FOR ACTION / IMPLEMENTATION

- Seymour College is responsible for accurately reporting student achievement against the standards outlined in the Victorian Curriculum to the students themselves, to parents, other teachers and schools, to School Council, and to the Department of Education.
- Each year Seymour College will provide parents with two written Student Report Cards indicating their child's academic progress against Victorian Curriculum standards and progression points. Where necessary, translations into other languages will be provided. Seymour College will assess the achievements of students with disabilities and impairments in the context of the Victorian Curriculum. Student support groups will help develop individual student profiles containing personal learning goals. Progress towards learning goals will be reviewed and reported by the student support group.
- Student Report Cards will be generated using Department of Education provided software, and will include assessments against Victorian Curriculum achievement standards, clearly communicate strengths and areas requiring additional assistance, suggestions for support and extension strategies, areas beyond the Victorian Curriculum (including attitude, participation, extra-curricular activities, social skills), and a student self-assessment of their personal learning goals.

- Staff will participate in moderation activities so that consistent judgements of student progress can be applied against the Victorian Curriculum standards across the College.
- Seymour College parents and students will be provided with opportunities for parent/teacher interviews:
 - Special Education Sector – three Student Support Group meetings per year .
 - Primary Sector – an introductory interview Term One, and an interview at the conclusion of Term Two and Term Four
 - Secondary Sector – an interview at the conclusion of Term One and Term Three.
- Individual Education Plans will be developed for each student working toward a goal based assessment, living in an ‘out-of-home’ arrangement, those identified as Aboriginal or Torres Strait Islander or see the Teaching and Learning Policy. This plan will identify targets and achievement goals that reflect the curriculum and the student’s individual needs.
- Seymour College will participate in the National Assessment Program - Literacy and Numeracy (NAPLAN) so as to gain information for staff, parents and students on students’ progress in relation to the Australian Curriculum levels. When requested, Seymour College students will also participate in a range of assessments offered by the DET.
- We will provide information for parents on the Victorian Curriculum, the Student Report Card, and NAPLAN.
- The school will provide all required performance data to the Department of Education and the community by means of an annual report. This can be accessed on the school website and app.
- Students for whom English is a second language will have their progress in English reported against the English as an Additional Language progression standards.

EXPECTATIONS

- This policy will be reviewed as part of the College’s review cycle.

1. This policy will be made available on the College’s website.

2. This policy was ratified by College Council on 15/02/2023

Child Safe Standards

“Victorian government schools are child safe environments. Seymour College actively promotes the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment in accordance with their legal obligations including the Child Safe Standards. The College’s Child Safety Code of Conduct is available on the school’s website.”